

Policy Briefing Summary

City Council



Regarding:	Resolution to allocate \$8,690,000 of Capital Improvement Program (CIP) Contingency Funds (2nd reading)
Staff Contact(s):	Samuel Sanders, Jr., City Manager, Krisy Hammill, Director of Budget
Presenter:	Samuel Sanders, Jr., City Manager
Date of Proposed Action:	June 16, 2025

Issue

The City Manager is requesting an appropriation of funds from the Capital Improvement Program (CIP) Contingency Fund to address a series of community interventions and to allocate funds to comply with financial budget guidelines.

Background / Rule

Per the City's financial fund balance policy, year-end surpluses from the City's General Fund are transferred to the CIP Contingency Fund where they accumulate until appropriated by City Council for expenditure.

Analysis

\$25.1 million was added to the City's CIP Contingency Fund balance at the close of FY 24. The addition was the result of the City's \$22.4 million surplus and \$2.7 million was added per the gainsharing agreement with the school board. The City's CIP Contingency Fund currently has an unallocated balance of \$30.1 million including the funds added at the end of FY 24 and funds which have accumulated from prior years. City Council must approve any expenditures from the CIP contingency fund.

At the May 19, 2025 meeting of City Council, the City Manager made a presentation to Council requesting an allocation of \$5.4 million funds from the CIP contingency to be used for community interventions, which were detailed as part of the presentation. In addition to these items, two additional community intervention items have been added as well as a few items to ensure compliance with budgetary guidelines and financial policy. This resolution seeks to allocate \$12,035,000 of the CIP contingency fund as itemized in Exhibit 1.

Financial Impact

No new funding is being requested. This resolution is requesting an allocation of previously appropriated funds in the CIP Contingency account.

Recommendation

Staff recommends approval of the resolution.

Recommended Motion (if Applicable)

"I make a Motion to adopt the attached Resolution to allocate \$8,960,000 of Capital Improvement Program (CIP) Contingency Funds as recommended by the City Manager."

Attachments

1. CIP Contingency Allocation - June 2025 REVISED

2. Community Interventions 2.0
3. CIP Contingency Account History as of May 27, 2025